

## The Preuss School UC San Diego

Dr. Helen Griffith Executive Director

Dr. Matthew Steitz *Principal* 

Policy: Academic Honesty Policy | I1003 Academic Honesty

## **Purpose of Policy:**

The faculty and staff of The Preuss School UC San Diego agree that honesty and integrity are values which lie at the core of the educational process. Honesty is an essential component in creating a challenging classroom atmosphere for scholars, in maintaining community trust, and in preserving the dynamics of student-teacher interaction. The acts of academic dishonesty as outlined below are of major concern to The Preuss School UC San Diego. In all cases, academic grades and effort grades will be affected and a suspension from school is a possibility. Repeated violations may result in serious disciplinary consequences from The Preuss School UC San Diego. These acts will be dealt with as explained below.

#### Content of I1003:

All scholars will have due process, in which scholars may present supportive evidence against a claim of violation of the Academic Honesty Policy, in a supportive environment of third parties that may include any or all of the following individuals: Principal, Vice Principal, counselor, teacher, or other staff member(s), in the handling of the infractions.

Violations of the Academic Honor Code include, but not limited to, the following:

### 1. Cheating on tests

Any intentional giving/discussing/using of external assistance relating to an examination, test or quiz, without express permission of the teacher.

**Penalty:** A student who is guilty of dishonesty on an examination, test or quiz will receive a zero on that examination, test or quiz. That zero may not be dropped from the record and will be averaged into the student's grade. The student will receive a referral to the counselor or Vice Principal. Parents will be notified. A lowering of the citizenship grade to a U is at the discretion of the teacher.

#### 2. Fabrication

Any intentional falsification or invention of data, citation, or other authority in an academic exercise.

**Penalty:** If a student is found guilty of falsification of data or authority, or invention, the student will receive a zero on that assignment. That zero grade may not be dropped and will be averaged into that student's grade for that grading period. The citizenship grade for that grading period may be lowered at the discretion of the teacher.

#### 3. Unauthorized Collaboration:

Intentional collaboration on an assignment between a student and another person is not permitted unless the teacher specified collaboration is permitted.

**Penalty:** If scholars are guilty of collaboration that has not been authorized by the teacher, all of the scholars involved will be subjected to lowered academic and citizenship for that grading period.



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## 4. Plagiarism:

Any intentional use of another's ideas, words, or works as one's own. Plagiarism includes the misuse of published/copyrighted material whether written or visual and/or the work of other scholars.

**Penalty:** Any student guilty of plagiarism will receive a zero grade on the assignment. That zero will be averaged with the other course assignment grade and may not be dropped. The citizenship grade for that grading period may also be lowered at the discretion of the teacher.

## 5. Pattern of test or major project avoidance

A pattern of absences on test days or major project due dates for the apparent advantage of performing better on the make-up test or for gaining extra working/studying time.

**Penalty:** If a student develops a pattern of test avoidance, the parents will be notified. At the teacher's discretion, any further absences may result in a forfeit of make-up opportunities.